

B. Room Set-Up

The focus group room should be located in a quiet, private place. It should be large enough to accommodate the focus group facilitator, notetaker, video and sound operators if applicable, and the refreshments. Suggested audio set up options include the following:

Audio Option 1: Boom microphone (*)

Audio Option 2: Table microphones (+)

Audio Option 3: Audio recorder with omni-directional microphone () ✨

